

Purpose: *office supplies/pens*
Date: *3.31.08* Amount: *\$64.17*
Vendor: *STAPLES*

Students / Faculty

- ☐ Students supplies
- ☐ Excursion
- ☐ Culture
- ☐ Czech faculty
- ☐ US faculty
 - ☐ salary
 - ☐ travel
 - ☐ per diem

Prague Institute

- ☐ Library
- ☒ Office supplies
- ☐ Services
- ☐ Miscellaneous

Utilities

- ☐ internet ☐ mobile ☐ el. ☐ gas

Program specific

- ☐ supplies
 - ☐ G.Design
 - ☐ FSD
 - ☐ GER
 - ☐ MAC
 - ☐ MIS
 - ☐ C.Writing
- ☐ equip.

- ☐ Travel pass
- ☐ Orientation
- ☐ Housing
- ☐ Health Insurance

- ☐ Rent
- ☐ Employees
- ☐ Taxes
- ☐ Director travel

- ☐ Bank cash
- ☐ Bank
- ☐ P Card cash
- ☒ P Card
- ☐ To be reimbursed
- ☐ US

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1	PILOT PRECISE PV7	072838353870	19.99
1	PILOT PRECISE PV7	072838353863	19.99
1	PEN ROLLER PRECISE	072838353801	19.99
SUBTOTAL			59.97

Standard Tax 7.00% 4.20

TOTAL \$64.17

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64.17

TOTAL ITEMS 3

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