

Signatures

Cardholder
Signature

GL

Date

27/05/10

Cardholder
Printed Name

Approver
Signature

Date

Approver
Printed Name

**** Other Signatures ****

The signature of your Supervisor or Department Head is required when: 1) the cardholder and approver are the same person, or 2) the cardholder or approver is unable to sign for any reason, in which case an explanation must accompany the statement.

Other
Signature

Date

Other
Printed Name

(check one): Supervisor: ☐ Department Head: ☐