

Reconciliation of P-Card Cash Withdrawals

For P-Card Project ID #

4715290006134519

For Period Beginning / Ending

10/21/2010 - /10/19/2010

Beginning Cash Balance

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\$ 98.12

P-Card Cash Withdrawals:

Date

P-Card #

Amount

\$

\$

\$

Total P-Card Withdrawals

\$ 98.12 B

Cash Paid Out (attach receipts):

Item #	Date	Paid To / For	Project ID #	Acct #	Receipt?	Amount USD	Amount CZK
1	12/4/2010	Braken - safety pins	375964	52300	yes	2.45	45.00 czk
2	12/6/2010	Taxi - transporting books	303409	53112	yes	5.98	110.00 czk

Total Cash Paid Out

\$ 8.43 C

Ending Cash Balance

\$ 89.69 A+B-C

I certify that the financial information above is accurate and complete for the period reported. The ending cash balance is secure and accounted for. The beginning cash balance agrees to the prior period ending cash balance. The P-Card cash withdrawals listed agree to the P-Card statement for the same period. Amounts paid out were made for business purposes as described and are supported by receipts unless otherwise shown and explained in the comments below.

Dana Braken
Signature of Card-Holder

3/1/11
Date

I have reviewed this report and the attached receipts and find it to be accurate and complete. The expenditures have been recorded in the Financial System.

The journal ID# for the general journal (O60) entry recording this activity is

Signature of Approver

Date

Comments

cash balance 49 czk @ 05435675
cash balance 64 eu @ 1.3598